

Town of Forestville, Door County, Wisconsin

Town Board of Supervisors' Meeting Minutes

Date: **January 17, 2018**

Location: Forestville Town Hall, 7701 County Road H, Maplewood

Roll Call: Chairman Roy Englebert, Supervisors Jason Tlachac and Larry Huber, Clerk Ruth Kerscher, and Treasurer Dena Schmidt. Also present: Chuck Schley.

1. **Call to Order:** Proper notices were posted for the meeting called to order by Chairman Roy Englebert at 7 PM. Roll Call was taken.
2. **Verification of Public Notice:** Public Notice verified and signed by Town Board.
3. **Order of Agenda:** The order of the agenda was approved with a motion by Larry Huber, seconded by Jason Tlachac to accept the agenda order. Motion carried.
4. **Clerk's Minutes:** The December 19, 2017 town board meeting minutes had been posted and reviewed. Motion by Jason Tlachac, seconded by Larry Huber to accept the minutes as posted. Motion carried.
5. **Treasurer's Report:** Dena presented the financial report. Motion by Larry Huber, seconded by Jason Tlachac to accept the financial report as presented.
6. **Public Comment:** None.
7. **Cemetery Report:** No motions. There are 3 burials this month.
8. **Southern Door Fire Dept. Report:** Chuck Schley reported the new fire truck has arrived and was called out 3 times already. There were 11 fire calls last month. The Town of Clay Banks has not yet filled the vacant seat on the board of directors.
9. **Door County Planning and Zoning:** The Door County Board of Supervisors will decide on the rezoning request affecting the Jorns property at a meeting on January 23, 2018. (B) There will be a meeting on February 27, 2018 at 5:30 PM regarding conditional use permits, applications and public input and new laws.
10. **Roads and Roadwork:** (A) The Vignes culvert has been completed. The 50% cost sharing forms will be completed.
11. **Maplewood Sanitary District:** \ The position of Maplewood Sanitary District Commissioner will be a write-in on the April 3, 2018 ballot.
12. **Payment of Bills:** Motion by Jason Tlachac, seconded by Larry Huber to approve the payment of bills from Check # 15446 thru #15469. Motion carried.

- 13. Update of Record Retention:** A copy of the town record retention ordinance was e-mailed to Andrew Baraniak at Wisconsin Historical Society. The Town can abide by the adopted ordinance and a review of the ordinance by the Historical Society for any changes in the periods of record retention may be suggested by the State.
- 14. Town sponsored e-mail address:** A credit card is required for town officer e-mail and archive accounts from Rackspace. The charge card could also be used for town supplies and convention expenses. A motion was made by Larry Huber, seconded by Jason Tlachac, to apply for a Town credit card for the Clerk and Chairman. Motion carried.
- 15. Correspondence:** (A) Two bids were received for the Town Hall East door and new handle on the North door. Forestville Builders bid is \$3352 and Ahnapee Builders \$2565. The bid from Ahnapee Builders was not for a commercial door as requested. A motion was made by Larry Huber, seconded by Jason Tlachac to accept the bid from Forestville Builders. Motion carried. (B) The Wisconsin Towns Association District meeting will be February 15 at Sturgeon Bay. (C) The Town board will attend a meeting at the Marc in DePere on February 23, 2018 for Board of Review recertification. (D) The next Town board meeting will be Wednesday, February 21, 2018 at 7PM.
- 16. Items for Future meeting:** None
- 17. Adjourn:** Motion to adjourn was made by Larry Huber, seconded by Jason Tlachac. Motion carried. Meeting adjourned at 8 PM.

Respectfully submitted, Ruth Kerscher, Clerk