

\$20.00 FEE

DRIVEWAY and HIGHWAY ACCESS PERMIT APPLICATION

To the Town Clerk, the undersigned hereby makes application for a Driveway Permit for the work described and located as shown herein. The undersigned agrees that all work shall be done in accordance with the requirements of the Town of Forestville, Federal, State and County of Door.

Name: _____ Mailing Address: _____

Telephone Number: _____

LOCATION:

The property involved in this application is located at:

Fire # _____ Road _____ Township of Forestville
Govt Lot _____ or ¼ - ¼ Section _____ Town _____ North,
Range _____ East/Tax Parcel # _____

Size and Use of Proposed Driveway: _____

CULVERT REQUIRED: ___ YES ___ NO

- The Town Chairman or Town Board shall approve all culverts prior to construction of the driveway.
- Culverts shall be installed as part of the construction of the driveway.
- Culverts: Diameter, type, and condition to be determined by the Town Chair or Town Supervisor
- **REQUIREMENTS:**
- Driveways shall have a minimum width of 12 feet.
- The surface of a driveway connecting with a town road shall slope down and away from the road shoulder for a sufficient distance to preclude ordinary surface water drainage from the driveway area to the road
- No driveway shall obstruct or impair drainage in town road ditches or roadside areas.
- Driveways that provide access to properties shall have a width at the point where it meets the abutting road of no less than 16 feet and nor more than 35 feet measured at right angles to the centerline of the driveway.
- Driveway side slopes shall have a minimum 2.1 slope. If end walls are to be used on a culvert, the slope of the walls shall not protrude above the grade of the driveway.
- Driveways in excess of 50 feet in length which are not straight shall provide a turnaround for emergency vehicles.
- Driveways shall have a minimum vertical clearance and a minimum horizontal clearance of 12 feet that is maintained free of brush, trees, or other overhanging objects.
- The town shall not be responsible for any costs of construction, reconstruction, repair, maintenance, or removal of driveways and culverts.

ATTACHMENTS:

- A site plan indicating lot size, the proposed driveway, any existing buildings, distances between buildings and the centerlines of all abutting roads, ordinary high water mark, and lot lines.
- A permit fee of \$20.00. Make check payable to the Town of Forestville.

AUTHORIZATION FOR INSPECTION:

I hereby authorize Town Officers to enter on my premises for which this application is made at any reasonable time for all purposes of inspection related to this application.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

Mail this application with all required attachment to: Town of Forestville, Ruth Kerscher, Clerk, 1364 Mill Road, Sturgeon Bay WI 54235

Date Received _____ Fee Paid _____ Town Permit Date _____

Special Conditions/Reason for denial: _____ **Permit expires on:** _____

Permit Number: _____ Approved by: _____